



Minutes of the AGM held on Wednesday March 6th 2013 at Harbury Village Library

Apologies: Jill Chedland

1. Chairman's report.
 - a. Tim welcomed everyone and pointed out that the various reports were available for people to read, rather than having them read out aloud. He invited questions and comments on his report.
 - b. The lease has still not been finalised and continues to be a work in progress.
2. Treasurer's Report.
 - a. The financial year now runs from 1st January to 31st December.
 - b. There are no grants for 2013 apart from £500 towards the cost of broadband. We expect to have large gas and electricity bills this year.
 - c. The Parish Council agreed to fund repairs and meet any shortfall for the first 3 years, but our current income is expected to exceed out outgoings. The Parish Council has established a sinking fund for repairs.
 - d. The footfall is generally going up.
3. Library Report.
 - a. Chris explained gaps appearing in the rotas, but generally volunteers were fine.
 - b. Need more businesses to go in the directory.
 - c. Buy-a-book Scheme to be launched to buy new books in April. Meeting agreed this should be only for books, not for general running costs.
4. Biblio's Report.
 - a. Pam asked if the café could be opened Monday and Tuesday and Lynn explained more volunteers were needed to open more hours. Other options for the café were discussed but nothing was concluded, including the idea that lunchtime opening may clash with the local pubs serving lunch. The café team felt they were being sensitive to the needs of rival businesses.
5. Health and Safety
 - a. John explained the H&S folder and urged everyone to read and sign the folder to affirm they had read the first 16 pages. He would welcome suggestions for anything missed.

- b. Maurice asked about repairs to the car park. This is complicated by there being several users, (Library, Pre-School, GASS, Church) all of whom would have to contribute to the cost of repair. Total resurfacing would be about £20,000. The Wight School Trustees have no money for this. They insure the car park.
 - c. Heating has been repaired and radiators heat up and cool down more rapidly than before. Need to use the 4 way key in the filing cabinet to turn the radiator off behind the library counter. Training needed on this.
 - d. Car Park light not working
6. Art Report: Exhibition was doing well and looking forward to having one artist use the space for Art Fortnight. Peter congratulated on doing an excellent job.
7. Election of Officers and Committee.

All members of the committee were elected unopposed: Tim Lockley – Chair; John Eld – Vice Chair; Chris Rutherford – Secretary; David Thistlethwaite – Treasurer.

Other members: Jill Chedland, Bobbie Sharpe; Lynn Macwhinnie; Bernard Cadogan; Carolyn Murray.

Meeting ended approx. 7.40

HARBURY VILLAGE LIBRARY

RECEIPTS AND PAYMENTS FOR THE PERIOD ENDED 31ST DECEMBER 2012

RECEIPTS	£	£
GRANTS		
Warwickshire County Council - Capital	13,230.00	
Warwickshire County Council - Unrestricted	3,388.18	
Warwickshire County Council - Broadband	<u>500.00</u>	17,118.18
DONATIONS		1,775.00
HIRINGS		190.00
LIBRARY INCOME fees etc		904.00
CAFÉ TRADING Gross Income		8,802.78
ART GALLERY		
Fees	286.00	
Commission on sales	<u>68.60</u>	354.60
TOTAL RECEIPTS		29,144.56
PAYMENTS		
PREMISES		
Repairs etc	3,682.91	
Insurance	1,122.54	
Energy, Water, Refuse Collection	1,312.93	
Alarm system	216.00	
Broadband/Communications	752.99	
Equipment	<u>345.73</u>	7,433.10
MISCELLANEOUS EXPENDITURE		448.02
CAFÉ EQUIPMENT AND SET UP		7,001.44
CAFÉ TRADING EXPENDITURE		3,251.42
TOTAL PAYMENTS		18,133.98
EXCESS OF RECEIPTS OVER PAYMENTS		11,010.58
REPRESENTED BY CASH AT BANK		11,010.58